

## <u>Auto-renewal - Watermill Theatre Friend Membership</u>

## What is it?

We've recently added an exciting new feature to our Friends membership, which will allow you to continually support The Watermill Theatre as a Friends member on a rolling basis, without the administration required to renew each year! There is no contract and you can change your mind at any time.

## How does it work?

If you choose to auto-renew, 30 days before your year's membership is due to expire you will receive an email notifying you of this and advising that we will attempt to take payment 7 days before this date for the following year's membership.

In order for the payment to be taken each year, the card that you use to pay will need to be stored and assigned as your membership payment card. All stored card details are held securely by SagePay, this is carried out in compliance with PCI-DSS. Your card number is encrypted and inaccessible to our staff members. All card payments are processed by SagePay on behalf of The Watermill. For further information on this please see our privacy policy.

If this payment card expires within the year of your membership you will need to update your details for the payment to be taken. But don't worry, if this happens we'll get in touch to let you know and we can try again with your new card, (hence the 7-day buffer period).

## Why?

By opting to auto-renew you will not only save yourself time and energy spent manually renewing each year, you'll enable us to spend even more time creating amazing shows and events for you to enjoy and much less time chasing paperwork - less hassle, more Drama!

**Please note:** when you join as a Friend online the option to auto-renew will appear as a ticked box, if you would rather your membership didn't automatically renew each year simply untick this box before moving to the next step!

