

# THE WATERMILL THEATRE

If you require this information in an alternative format, please contact our Admin Secretary, Julie Pearson: [admin@watermill.org.uk](mailto:admin@watermill.org.uk) / 01635 45834

## **MISSION**

The Watermill is a leading regional theatre dedicated to creating outstanding theatre, building strong communities and nurturing the theatre makers of tomorrow.

## **ABOUT THE WATERMILL THEATRE**

The Watermill Theatre is a regional powerhouse, consistently making an innovative contribution to the vibrant and diverse landscape of UK Theatre reaching far beyond the 200 seats of the theatre itself. One of the most beautiful theatres in the country, it can be found nestled on the banks of the River Lambourn, in the hamlet of Bagnor, just outside Newbury, Berkshire. The theatre sits at the heart of its community to whom it offers a wide programme of work, nurturing emerging artists, generating new pieces and offering a thriving Outreach programme.

'a paradigm of what a regional theatre should be.' Stephen Sondheim, 2020



*Approach to The Watermill Theatre & Restaurant.*



Production photos from *The Prince and the Pauper*;  
*A Midsummer Night's Dream*; *Kiss Me, Kate*

## **BACKGROUND**

From our home in a converted watermill in rural West Berkshire, The Watermill Theatre has produced award-winning work that has been recognised throughout the UK and abroad. The very best artists and creative teams, both established and in the early stages of their careers, are our lifeblood, earning The Watermill a reputation as one of the very best producing theatres in the country.

Our artistic ambition is shown in our choice of work, from new writing and musicals to Shakespeare and classic plays. We have become a leading figure in the work of actor-musicianship; our bold approach to this work has led to innovative reimagining's of large scale musicals and classics as well as applying this approach to the development of new work.

Recent tours and transfers have included *Tell Me On A Sunday* (UK Tour), *Amélie The Musical* (West End and tour), *The Wipers Times* (West End and Tour), *A Midsummer Night's Dream* and *Macbeth* (National Tour and Wilton's Music Hall), *Crazy For You* (National Tour), *Trial By Laughter* (National Tour), *Burke and Hare* and *One Million Tiny Plays About Britain* (Jermyn Street Theatre), *Twelfth Night* (Wilton's Music Hall), *Teddy* (National Tour and The Vaults).

Alongside transfers and national and international tours of our work, we create productions for small-scale touring, ensuring that those living in rural isolation are able to enjoy high quality theatre on their doorstep. We also tour to schools taking new interpretations of classic texts into the classroom to support students' learning.

The theatre also runs its own restaurant and bar from the beautifully converted and recently refurbished 18th century tithe barn, situated adjacent to the theatre. Our Restaurant serves freshhome cooked and where possible locally produced food for our audience. In addition, our beautiful venue is available to hire for parties, wedding receptions, meetings and seminars.



Production photos from *The Wicker Husband*;  
*Jerusalem*; *The Prince and the Pauper*

'the first English theatre to open a new play commissioned and rehearsed since the restrictions were relaxed.' BBC News.

Following the forced closure of the theatre in mid-March due to Coronavirus we have faced enormous challenges. However, we have shown huge resilience over the last year and as soon as we were given the green light to start creating live performances in August 2020, we were quick to react. To this end, we were one of the first theatres in the country to present live performances with a season of outdoor theatre over a 6-week period. With social distancing in place, we reopened our auditorium for indoor performances, albeit at a reduced capacity. With the introduction of Tier 4 our theatre closed once more and remained so though online streaming enabled nearly 1000 households to watch our new adaptation of A Christmas Carol over the festive period in 2020. In summer 2021 we staged three productions, The Hound of the Baskervilles (also a rural tour), As You Like It and Just So outside in our gardens. In September this year we reopened with Lone Flyer, a co-production with Hull Truck Theatre and will go on to produce a new production of Emma Rice's Brief Encounter and, at Christmas, The Jungle Book.

### **An Inclusive Workplace**

The Watermill Theatre is committed to equal opportunities for all.

We believe that a diversity of perspectives enriches our work and we have an equality of opportunity approach that aspires to give everyone the chance to achieve their potential.

We particularly welcome applications from individuals whose background and experience are currently under-represented among our staff, including Deaf and disabled people, and those who identify as ethnically and culturally diverse.

We actively encourage applications from people from a variety of backgrounds. We also encourage people who don't necessarily meet these criteria but believe they could challenge our thinking and ensure the theatre's future resilience.

We aim to have a diversity of perspectives represented across the organisation and to help us understand how we're doing, we ask you to complete an Equality and Diversity form alongside your application. Your responses will be anonymous and not shared with the recruiting managers.



Photos from: *Twelfth Night* (BSL

*Integrated Performance*); *Camelot* and *Hound of the Baskervilles*

## **ABOUT THE ROLE**

### **Role Description**

Role title: Car parking Attendant

Reports to: Front Of House Manager

Working hours: 2 hours per performance

Shifts available 12.30 – 2.30pm Thursday and Saturday matinees;  
5.30 – 7.30pm Monday to Saturday evenings. Occasional Sunday work. Can be Job share.

Rate of Pay: £20 per session

## **OVERVIEW**

The Watermill Theatre normally operates an eight-show week with evening performances Monday to Saturday and matinée performances on Thursdays and Saturdays.

We are looking for Car Parking Attendants to join The Watermill Team. Providing a warm welcome and ensuring a safe and seamless experience for customers, this role would suit someone who enjoys being outdoors and meeting people.

The position could be filled by one person looking for a regular part-time job, or several people sharing the shifts. There will also be additional shifts available to cover Sunday shows, Christmas daytime shows, holidays and sick cover.

All car parking attendants will receive full training prior to taking on the role and safety equipment will be provided

## **MAIN DUTIES AND RESPONSIBILITIES:**

### **DUTIES**

To be a welcoming first point of contact for audience members.

Check audience and coach numbers with the Duty Front Of House Manger and ensure coach bays are reserved, if applicable.

Check Car Park Lights have been switched on, if applicable (winter months).

Check with Box Office how many accessible spaces are booked and under what name, to enable you to be identify customers who have made reservations.

Park cars and coaches in our main car park and overspill car park, efficiently and safely.

Report any problems, incidents or audience requests to the Duty Front Of House Manager or the Duty Catering Manager.

Clear any parking bollards used to reserve spaces, at the end of the shift to ensure cars can leave safely at the end of the performance.

### **PERSON SPECIFICATION**

- Friendly and outgoing
- Ability to work unsupervised and use initiative
- Good communication skills, approachable and able to remain calm under pressure
- Willing and able to work unsociable hours, including evenings and weekends

### **DESIRABLE**

A current first aid qualification

Experience of working in a customer facing role

This job description is indicative of the responsibilities and duties associated with this position. It is neither restrictive nor inclusive and The Watermill Theatre reserves the right to make reasonable changes.

### **HOW TO APPLY**

Please send us the following:

- Your CV and cover letter explaining how you fit the criteria
- A completed Equal Opportunities Monitoring Form

Application Deadline:      Tuesday 16<sup>th</sup> November

Interviews will take place: Week commencing 22<sup>nd</sup> November

Applications should be sent to [admin@watermill.org.uk](mailto:admin@watermill.org.uk)

or by post to:

Julie Pearson,  
Administration Secretary  
The Watermill Theatre  
Bagnor  
Newbury  
Berkshire RG20 8AE

If we can support your application by offering an alternative format, please do let us know. Likewise, we want to ensure interviews are as accessible as possible so please do let us know in your application if there is anything we can do to support this.